

**Northill Neighbourhood Plan
Project Team Meetings
30.03.16**

1. Grant aiding

- HP informed us that government has increased overall project funding to £9000 which means we can now apply for an additional £1000
- We will need to send back approx.. £2150 underspend first.
- End of year report to be sent next week **.HP to action**
- Discussion about re-alignment of need for consultant days ensued . Revised budget to be presented to SG **. GH to action.**

2. Working groups progress and support

- PT members to be linked to each WG to support coordinators. PS to send links copies of datasets and briefs given to WG coordinators
- PS to prepare guidance for links on roles to be adopted with coordinators.
- Footpath maps to be obtained from CBC to support Getting About group **. HP to action**
- RC to locate Alan Wakeford's asset archive.
- RC will have written Water Management Report by next PT meeting

3. May Day

- Organisers to plan details 01.04.16
- Boards to be prepared showing where we are now and our vision and objectives
- Visitors perspectives on the parish to be gathered
- On-day rota to be drawn up at next SG meeting including setting up and taking down

4. Site assessments

- Site assessment doc and guidance now completed
- AP and WM briefed and ready to go.
- Back room assessment pre-population completed
- We need to obtain results of CBC call, for sites and seek advice about how we deal with these.