

Northill Neighbourhood Plan
Project Team Meetings
15.03.16

1. Grant aiding

- HP has contacted Groundworks re our current grant aiding situation
- We can apply for more money now but will need to return underspend first
- End of year report to be returned to them by 09.04.16. **HP to action**

2. Household questionnaire results to go on NPC noticeboard and on website. **HP to action.**

3. Working groups progress and support

- RC contacted CBC re Drainage . Can now do report with this information
- RC to revise suggested format for WG reports and prepare process diagram.**PS to circulate to WGs**
- Business- WG to consist of GH,Jason Venn + Janet Chamberlain
- Broadband issues – HP to find out who to contact at CBC ; PS to find out how other small rural communities are tackling this . Jason Mc Guinness has approached NPC with possible scheme.**PS/GH to follow up**
- Getting about – RC will disaggregate data from workshops and questionnaire separating maintenance issues from new proposals and produce a report of what remains to be done . Safety will be considered in both aspects.
- WG leaders to be invited to meeting to clarify the purpose of their reports and introduce RC’s framework.**PS to contact and firm up date.**

4. Site assessments

- RC/JP to do “ back office” pre-visit populating of site assessment forms to cut down time needed with landowners . This will be field-trialled. **HP/SB to organise**
- Guidance for filling in site assessment to be issued .**SB to action.**
- Advice to be sought on weighting issue from CBC and Navigus, re appropriate strategic documents to be consulted and weighting issue .**HP/PS to action.**
- SB has constructed a grid aligning site assessment questions to Vision statements
- WM and AP to give HP dates available for site assessments
- HP to contact landowners for suitable times
- IW to be asked to research land boundaries
- Site assessment will start on 01.04.16 and be completed by 30.04.16.
- RC to give guidance on “flood plain” location

Note this meeting continued business from 03.03.16