

Notes from Two Project Team meetings on 01.08.2016

Note: This was an all-day meeting split in two parts because of the volume of business and the imminent training day with our consultant, Alison Eardley

1. Communications with CBC

- **PS will ask Sally and Siobhan** if we can have their response to our site assessments and whether any decisions taken are in conflict with CBC established or emergent policies
- We may draft our Housing Policies and consult on them at the public consultation events and check with CBC afterwards.

2. NP reports and policies update

- PS had received useful clarification for Alison in distinguishing between objectives, policies, projects and actions. This will be send to JP and members of the project team
- RC had sent Final draft of Water Management policy to CBC for final check.
- SB has sent NP Vision and Objectives to Siobhan Vincent for comment.
- Heritage Report first draft has been completed and will need to be referenced and sources of evidence identified. **Action PS to notify Mark Lewis.**
- Environment Report is substantially completed but a few areas need additional help. The GIP report will need referencing to Environment Report as corroborative evidence. Same as Heritage. **Action PS to discuss with John Crawley , HP to send PS details of Project Manager at Greensand Ridge Project**
- Business underway. **PS to send GH examples of similar policies in other NP reports.**
- Getting About – **Maureen will work with RC to complete report and proof read final version. PS will coordinate activity through RC . Relevant landowners to be sent by HP to RC. Draft polices will be sketched out by PS before going to Writing Group** for finalising. Maintenance will be written first using existing report.
- Community Facilities is finished and with a few minor amendments ready for Writing Group to turn into policies
- Housing Report will be written by HP, SB and JP and will try and be ready for September consultations. PS will send Luton BC example of “affordable housing” to group for consideration
- PS will contribute a report on Community Generation of Electricity for consideration.
- Other documents for finished NP: SEA being drafted by SB and JP ; PS is developing Evidence Tracker, HP to forward Introduction to NP drafted at beginning of project for PS for adaptation. PS to draw up a Jobs to be Done list and new timescale to complete the project in time for the SG meeting.

3. Site assessments and public events

- The issue of what to with “less than 10” recommendations from CBC in reviewing the ratings accorded was discussed and Alison’s advice is to be sought on the training day.

- A list of questions/concerns was drawn up to raise with Alison at the training event. PS to send in advance
- PS to inform SG members that decisions and ratings are confidential for the time being
- Landowners will be invited separately
- Publicity- Sally has been given dates and asked to come up with some suitable copy for media outlets
- We have a bank of approx. 200 e-mail addresses of people in the community who have expressed an interest. They will be communicated with directly.