

Notes from the Northhill Parish Neighbourhood Plan Steering Group Meeting – 16^h April 2019.

1. **Present:** Stephanie Bennett, Jonathan Payne, David Milton, , Irene Ward, Richard Cass
Apologies: John Crawley, Mark Lewis, Shirley Mullen, Graham Hopton
2. **Possible Conflicts of interest:** None
3. **Minutes of the last meeting:** (19th March) were approved.
4. **Matters Arising:**
 - a. **Rationalisation of SG meeting notes**

8 sets of assorted notes remain to be ratified. IW will complete this by Friday 19th April and e mail SB once all complete. Access to minutes by googling northill neighbourhood plan and following link to minutes. **Action IW**
 - b. **Sustainability Appraisal**

Completed according to SG corrections and e mailed to SG members. JP and SB to retain copies should examiner require them
 - c. **Community Projects**

E mail from NPC Clerk replied to using ML text as template with few additions. SG members copied in. As yet no reply received

SG members discussed the existing version of the community projects list and the potential for items on the list to attract S106 money which can be allocated to fully researched, planned and costed projects which are selected by NPC and meet S106 criteria. One item which came from the GIP (footpath from Caldecote to Ickwell) might be considered, amongst others, for S106 money. It was suggested that there was significant community benefit to be gained if NPC were to prepare some costed projects against which future S106 monies could be allocated. Partnership with CBC and BRCC might also be explored.
 - d. **Computer Evidence Base**

JP presented a list of evidence base files which the SG considered encompassed all the examiner might require.
5. **Referendum Planning**
 - a. One venue in Ickwell and Northhill
 - b. One venue on U/C
 - c. Times to cover morning evening and weekend
 - d. Display of material (to be decided at next meeting)
 - e. Printable final documents on website
 - f. Laptops with PDF of documents required
 - g. Possible computer generated rolling display via projector
 - h. CBC will be responsible for printing completed NP's and other documents
 - i. Possibility to replicate previous consultation in which Plan was split into 9 sections with more copies of housing and water and less of remaining sections
 - j. Policies blown up and displayed on wall

k. Question – does examiner require to see the altered NPNP before referendum

6 AOB:

- a. E mail from Helen re planning presented
- b. DM – vacancy exists on NPC for a co-opted councillor. End date 12/5/19
- c. SB has e mailed Tom Price for confirmation the examiner has our plan and date of starting work on it. NO reply to date

5. **Date & location of next meeting:** Wednesday 15th May, Methodist Church Hall, Upper Caldecote, 2.00pm. To pick out necessary posters – no notes of this meeting