

## Notes of the Neighbourhood Planning Meeting

Wednesday 22<sup>nd</sup> February 2017

7.15pm. Ickwell Village Hall

NPNPSG Members Present: Phil Sandell (PS Co- Chair) Helen Papworth (HP Co-Chair)(From 8.00pm), Richard Cass (RC), Graham Hopton (GH Treasurer), David Milton (DM) Irene Ward (IW), Jill Parker (JP), Sally Mandley (SM) Note taker, Jon Payne (Jon P), Cllr Tony Dawson ,

	AGENDA ITEMS	ACTIONS
1	<b>Apologies</b> Helen Papworth (until 8.00pm), Stephanie Bennett, Shirley Mullen, Caroline Henegan;	
2	<b>Declarations and possible conflicts of interest</b> PS Housing	
3	<b>Previous Minutes</b> Minutes were agreed. <b>Matters Arising</b> 4. NPC has agreed to funding request to release allocated funds. 5. Luke Sandler investigated the possibility of NPNP web site hosting the draft Neighbourhood Plan. The possible solution would be hosted by Google Forms. Jon P explained that the program can cope with the questions and will then collate a spreadsheet of the responses. 6. Implementation proposal, SG put forward the suggestion to NPC that a group be set up to manage the implementation of project.	Agreed

5	<p><b>Water Management Report</b>  Report put forward for approval.  RC Policy drafted together with an accompanying text to explain derivation, why and where from. Most work has been in defining the policies and agreeing the gist. Minor fine tuning amendments may be necessary.  PS PWT the verbatim comments should be embedded in policy documents. Samples people made should illustrate the policy documents.  Jon P we should take selected comments from workshops/ questionnaire to illustrate the policies in the Neighbourhood Plan.</p> <p><b>Water Report</b>  IW proposed an acceptance of the water management policies and text.</p> <p><b>Business Report</b>  DM proposed As requested a change of wording in policy BO3 Business Opportunities- amended to remove references to specific broadband providers.  DM proposed an acceptance of the Business Opportunities policies and text.</p> <p><b>Community Facilities</b>  TD proposed an acceptance of the objectives and evidence presents within the Community Facilities policies and text.  PS Section 6 clause  Jon P proposed  Community Assets as identified should be listed as such with CBC thus affording them an opportunity for community purchase.</p>	<p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p>
5	<p><b>Greensand Ridge Partnership Project</b>  PS reported that Claire Poulton, project manager of the Greensand Ridge Partnership Project has had their full grant granted.  PS distributed their Press Release. More information will be released to Parish Councils and it is hoped that NP will have the opportunity to have a say.  GH proposed SG request that NPC enter into a dialogue with NPC to explore possible project and funding within the NP to utilise Greensands Ridge Partnership Project</p>	

	<p>Grants. PS to write to NPC to request.</p>	<p>Agreed</p>
	<p>8.10 HP arrived and took the Chair.</p>	
	<p><b><i>Housing Report</i></b>  <i>Simon Maudlin has confirmed that agricultural buildings used for commercial purposes would need a change of use application to revert back to agricultural use.</i>  <i>There was a query about the car boot sales at G&amp;M Growers...are they classed as commercial use?</i>  <i>HP led a discussion on the draft Housing Report, in particular, areas highlighted by SB.</i></p> <ul style="list-style-type: none"> <li>• <i>see previous paragraph regarding agricultural premises</i></li> <li>• <i>affordable housing</i></li> <li>• <i>agricultural land grading.</i></li> </ul>	
	<p><b><i>Conservation Area</i></b>  <i>HP is minded to include a reference to the Conservation Areas but there is very little evidence collected from the public consultations.</i>  <i>Jon P asked could we use evidence from outside sources i.e. letters to the Biggleswade Chronicle?</i>  <i>Suggested contacting Alison Eardley for advice.</i>  <i>HP proposed that we do not accept the housing Policy Document but it be deferred to a later meeting.</i>  <i>Jon P considers that there remain a few outstanding issues to be resolved re the</i></p> <ul style="list-style-type: none"> <li>• <i>sustainable sites list/ preferred sites list</i></li> <li>• <i>how many sites do we want in the preferred list?</i></li> <li>• <i>how do we merge the lists?</i></li> </ul> <p><i>HP asked the SG, as consultation suggested a maximum of 40 new houses, not to put forward any sites as the 40 had been met. Or should small clusters of 10 houses be considered.</i></p>	

	<p><b>AOB</b></p> <p>GH Great British Spring Clean Up is 3-5<sup>th</sup> March. P3 has registered.</p> <p>PS has sent Vision Statements (v10) 2 points have been reinstated to ensure the audit trail. Policies and objectives must relate back to the Vision Statements.</p> <p>Jill P proposed to accept revised Vision Statement.</p> <p>PS said there was a need for SG meetings at short notice.</p> <p>How many (minimum) would need to be quorate?</p> <p>DM proposed that 6 members of SG be present including any one of the co-chairs or SB.</p> <p>PS will email future possible dates for members to indicate availability.</p>	<p>Agreed</p> <p>Agreed</p> <p>Agreed</p>
	<p><b>Dates of future meetings</b></p> <p>TBC</p>	