

Northhill Parish Neighbourhood Plan Steering Group Meeting.
Ickwell Village Hall.
August 16th 2017 at 7.15 PM
Meeting Notes

1. **Present** Phil Sandell (Chair) Jill Parker, Cllr Tony Dawson, Cllr Helen Papworth (Chair), Richard Cass, Graham Hopton, , Stephanie Bennett (Vice Chair), Cllr David Milton, John Crawley, Mark Lewis, Shirley Mullen. **Apologies** Irene Ward, Jonathon Payne, Carolyn Henegan

2. **Declarations and Possible Conflicts of Interest**

HP, TD, DM personal conflict of interest with owner of site 20
PES Housing

3. **Minutes of last meeting and matters arising**

Item 4-Sally Chapman (SC) 's comments on draft plan were considered and actioned

4. **Update on Appendices and Glossary Rewrites**

Glossary – 2 amendments noted: Thorncote not Thornhill THINC 2008

Appendices needing completion ,collation or further amendment:

- 2 **SB/HP** to agree and complete and forward to **RC** to go to Tom Price
- 4 **HP** to supply PS
- 6 To be amended **RC** to visit Tom Price
- 8 **JC** rewriting in tabular form
- 11 **ML** rewriting in tabular format
- 13 **CH/PS/DK** to rewrite in tabular form updating where necessary

5. **Scrutiny of Proposed Community based projects**

Accepted in principal .

More work on the above – edit and check for duplication (**ML**)

6. **Decisions of previous meeting re SG alterations to Draft NP – group to do this. Group to return revised draft plan to SB for saving (RC and PS initiate)**

7. **Update on site assessment, housing policies and report**

- SG received two potential versions of section 5 (site allocations): I [REDACTED]
[REDACTED]. SG felt that parishioners had indicated rural exception sites were required. Fewer requirements for market housing.
- Re : exception sites having open market homes – should be permitted

according to viability of producing total affordable housing.

- Need to provide evidence for landowners acceptance of rural exception sites
- Allocation of exception sites – Sally Chapman to reword according to CBC requirements and NP language
- We need to make clearer what is technical assessment , public opinion and factual information
- Do not need SEA because of small number of dwellings
- Need to inform landowners of RAG rating.
- SG to meet once Site allocation policy, section 4 and 5 completed
- HP check with Sally Chapman that ok to set up SEA process even though **CBC** has not seen the final draft plan
- SG need to meet on 29th Aug and 6 Sept

Proposal : [REDACTED]

Agreed unanimously.

Proposal : Sites [REDACTED] be put forward as the preferred sites for housing development.

Motion carried .7 Votes FOR , 0 Votes AGAINST, 3 ABSTENTIONS

8. Basic conditions and consultation statement drafts

Both go to examiner with report – The first shows how we have fulfilled legal obligations and the second charts details of consultations and records the results of the 6 week statutory consultation. We need 2 drafts of Consultation Statement ;1 to be completed before public consultation showing process so far , other to be completed to include all the comments received through the consultation and our responses and consequent actions. The initial Consultation Statement document will be part of the 6 week consultation.

9. AOB

- **SB** to have revised draft NP with SC comments to save on computer
- Consultation statement 3.6 required alteration
- Business objective 16 existing and business and residents
- PES pointed out that all objectives and policies on Basic Conditions and Consultation Statements were out of date and will be amended when next draft of NP is ready

- AECOM going ahead free of charge
- Grant – consultancy, printing – 5 sets of documents likely to be needed up to referendum. Helen Sykes to send us a list of all interested bodies we have to send electronic copies to. Banners two sets. Hall hire, web site costs.
- Website – do we need a dedicated website person – approach Jon P (PS)
- What encourages people to fill in final questionnaire – PS to investigate
- SM to produce red arrow for banner and give to PS for affixing

10. Date and time of next meeting

29th August 7.15pm – venue to be confirmed.

6th September 7.15pm – Ickwell Village Hall