

Notes of the Neighbourhood Planning Meeting

Wednesday 16th March 2016

7.15pm. Ickwell Village Hall

NPNPSG Members Present: Helen Papworth (HP Co-Chair), Phil Sandell (PS Co- Chair)
Stephanie Bennett (Vice Chair), Cllr Sally Mandley(SM Note Taker), Cllr Tony Dawson (TD),
Graham Hopton (GH Treasurer), Jill Parker (Jill P, Administrator), Richard Cass (RC), Irene
Ward (IW), Caroline Henegan (CH)

	AGENDA ITEMS	ACTIONS
1	Apologies Shirley Mullen , Josie Maudlin, Jon Payne, Cllr David Milton, Linda Nicholas	
2	Declarations and possible conflicts of interest None	
3	Previous Minutes SM to check previous signed minutes are on file. Matters Arising Item 6. NPC to endorse GIP at next Parish council Meeting.	SM HP
4	Rescheduling Project Timeline PS presented the updated project timeline proposed by The Project Team. The project now extends to December 2016	Agreed
5	Financial report, grant aiding, reporting and application for further funds GH & HP to agree finance required up to 31 st March, send end of year report and return grant monies unused to Groundwork. Groundwork have advised HP to apply for next grant now.	HP/GH
6	Reports from Working Groups Reminder that latest bulletins are required to be put on web-site by all working groups Writing Group to produce a template to enable Working Groups to report back to SG. Each WG has a link person in the Project Team to support and help them PS reported on membership of each group. Project Team: Met on two occasions and redrafted Project Plan in line with what needs to be achieved within the project timeline .Housing: 30 sites suggested in September, HP is meeting landowners. 7/8 of landowners have been identified. The	Agreed

	<p>questionnaire to land-owners not yet ready. SB has produced version 12, successfully trialled on a land-owner. CBC have suggested minor alterations which HP & SB will incorporate. CBC caution against weighting the questionnaire. Using a RAG rating (red/amber/green) was acceptable. Remaining work to be done by housing group will be shared among the remaining group members once the site assessments are actioned</p> <p>Water: Maps available covering flood areas CBC to investigate Water lane outfall ditch Awaiting response from Anglia Water re foul sewerage Water report has started</p> <p>Heritage: Group has been formed and has started working . PS has spoken to Mark Lewis re detailed nature of task</p> <p>Getting About & Community facilities: Not yet formed but potential candidates identified and will meet with PS asap</p> <p>Business: Progressing well - businesses identified and their requirements are being established.</p> <p>Environment: Progressing well. John Crawley is leading the group Simon Maudlin to give a talk about what he intends to do TD has contacted Barry Phillips who has a special interest in owls and the environment of his land.</p>	
7	<p>Green Infrastructure Plan update Annual Parish Council meeting has invited a speaker from the Greensand Countryside Project</p>	
8	<p>AOB J Parker reported £8000 grant from Tesco has been awarded to Neighbourhood Plan group (for Green Infrastructure priority project linking footpath 11 to footpath 14 link at Vinegar Hill) HP re-iterated the importance of continuing publicity, in particularly the forthcoming Housing Site Consultations.</p>	ALL
9	<p>Dates and time of next 4 meetings 31/03/16 U/C Methodist Church Rooms 20/04/16 } 11/-5/16 } venue to be confirmed 08/06/16 }</p>	