

	<p>received.</p> <ul style="list-style-type: none"> • Suggested methods for future community engagement were to: • segment Parish according to social, business, religious, educational and age links. • use leaflet drop and articles in parish magazines, posters, press articles, presentations. • consider a web site and e mail address set up by group member (see item 10). • acknowledge those who offered skills at Village Show. Acknowledgement will be sent subject to scrutiny by co- chairs. • Some group members perceived the scrutinising process of material prior to publication to be counterproductive in terms of time taken. <p>General discussion ensued in which the following motions were agreed.</p> <ul style="list-style-type: none"> • What goes into the public domain must be proof-read to ensure accuracy of content and grammar • Scrutiny of communication group's material content by a member of another group would be beneficial • Final proofing to be the Parish Council Co-Chair • To book any venues and arrange promotion of the next NPNPSG meeting and public workshops. 	<p>ALL</p> <p>IR</p>
6	<p>Green Infrastructure commissioning of BRCC</p> <p>Uncertainty about cost of BRCC involvement and the commissioning body who needed to send the commissioning letter. HP to discuss with Clerk to Parish Council as soon as possible as BRCC are ready to start</p>	<p>HP</p>
7.	<p>Report from Northampton NP Master class (PS)</p> <p>PS attended a useful regional meeting where a lot had been learnt about the NP process. As a result Master Plan had been amended. Leads of Working Groups will need to work together where necessary. The Writing Group will need to be set up sooner than originally planned.</p>	
8	<p>Master Plan and Work Group Activity (PS)</p> <p>The Master Plan covers 2 year period and allows groups opportunity to mesh what they propose to do with strategic aims and objectives. Working Groups considered their next activities in light of the Beginning Consultation phase of the plan.</p>	
9	<p>Financial Report</p> <ul style="list-style-type: none"> • Meeting required between IR CH Co-chairs to set budget • Budget statement to be prepared for next meeting • NPNPSG can apply for the balance between grant already secured and up to £7,000 to cover the period from end of November to March. 	<p>PS IR CH PS HP</p>
10	<p>Website</p> <p>Three proposals were considered</p> <ol style="list-style-type: none"> The Parish Council website Northhill Parish website (set up by THINC) An independent website e.g. www.icon.org (Initiative in Community of Northill) with associated e-mail address <p>The Clerk of The Parish Council has to administer option i , option ii also involves an external administrator and option iii would need an administrator appointed by the Steering Group. The same scrutinising would need to be done as agreed for all publicity. Recommendations to next SG meeting</p>	<p>PS/SB</p>
11	<p>AOB</p> <p>The name of the NP process and logo to be decided at next SG meeting. HP queried why meetings were still being advertised as open meetings when business meeting such as this one would be of little interest to the</p>	

	general public. A vote was taken on "Steering Group Meetings should be open to the public" and was defeated.	
12	Date and time of next meeting Wednesday 7 th January. 7.30pm. Communication Group to source venue and confirm with SB by 30th November 2014	Jill P