

Notes of the Neighbourhood Planning Meeting

Tuesday 17th

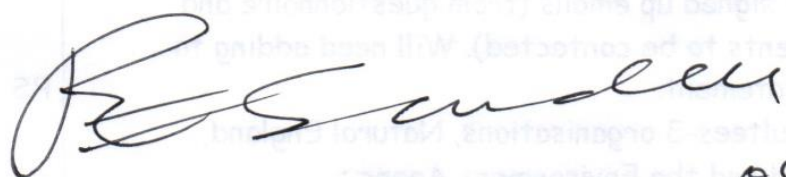
October 2017

7.15pm. Old Warden Village Hall

NPNPSG Members Present: Phil Sandell (PS Co- Chair) Helen Papworth (HP Co-Chair, note taker), Stephanie Bennett (Vice Chair), Richard Cass (RC), Mark Lewis (ML) Tony Dawson (TD), Jonathon Payne (JP)

	AGENDA ITEMS	ACTIONS
1	Apologies received Graham Hopton (GH Treasurer), David Milton (DM), John Crawley (JC), Shirley Mullen, Carolyn Henegan	
2	Declarations and possible conflicts of Interest PS Housing, HP Site 20	
3	Minutes Minutes 6.9.17, 26.9.17 were approved. Matters arising 4.1 Photos of typical houses - not now being included in Plan, appendices being renumbered and to be checked at proof read, along with sequence/continuity of the Plan. 4. Scrutiny of Housing Policies , Site Allocation Policies and Site Assessment Report - SB/HP had had further discussions with one of the owners of site 6, and set a deadline for a response to agreement (or otherwise) to a Rural Exception site. (The site has complex ownership). It was agreed that if no answer was received, so site 6 was to be removed as one of the options in Policy NP11. Site Allocation Report (tabled) Thank you to SB for her hard work on this document. PS had summarised the red sites in a shorter table at the end. Maps of all 60 sites, also the green/yellow sites to be inserted	ALL
4	Financial Statement and Grant Application Still awaiting final confirmation of Groundworks £6,000 award GH to bring up to date statement to next SG meeting	GH
5	Section 14 Pre Submission Statutory Consultation Proposals from PWT Need to consult those "who live and work in the parish"- via website, local media, banners (All) and updated list of local businesses. 150 signed up emails (from questionnaire and consultation events to be contacted). Will need adding to Consultation Statement. Statutory Consultees-3 organisations, Natural England, Historic England and the Environment Agency. PS has collated a list of suggested additional consultees, SB a list of neighbouring parish councils.	PS/HP GH PS

	<p>Do we include any organisation who has contributed to the working groups? Chair of each WG to advise re inclusion. Need to check for overlap ie one coherent list. Lack of Social Media expertise amongst SG members. ML offered to investigate Face book</p> <p>Technical Aspects of Consultation Process</p> <p>Uncertainty about how many comments might be received- Arlesey only had ~40. There will be less comments if parishioners satisfied with the Plan. Two options to retrieve comments back: 1) SB/JP have researched BRCC help-Jemma Maclean can set up Survey Monkey, with necessary hyperlinks, also could crunch data if necessary. Cost is budgeted for in Groundwork grant. However, Jemma only works Mon/Tues, cannot set up final survey until NP policies are approved at NPC (in case of any changes required eg with AECOM). Unlikely to be ready on same date as Plan published. 2) Put comments' form on our website, for download and return either by e mail or as paper copy to ?suitable recipient. Would need someone to crunch down the data - likely that replies would "drift" back in, could be done as received, with final data entry at end of consultation period. ?Utilise students home for Christmas holidays. Some uncertainty as to whether this method would actually work - PS to discuss with Luke, also ask Alison for her advice.</p> <p>Other issues- how to deal with parishioners with no internet, also whether to relate comment section to each topic ie housing, water management etc or whether to list each policy individually for comment. No decisions were made over dates of consultation events etc because of the uncertainty whether AECOM would delay the final publication.</p>	<p>Proof reader ML</p> <p>PS</p>
6	<p>AOB</p> <p>Printing - Kate has all the necessary documents now, has promised first draft of final document Oct22nd. Proof reading to commence Oct23rd.</p>	
7	<p>Date and time of next meeting</p> <p>Wed 8th November 7.15pm Ickwell Village Hall</p>	



08.11.17