

**Notes of the Steering Group and Project Working Group  
Neighbourhood Planning Meeting  
Wednesday 2<sup>nd</sup> May 2018  
7.30pm at Ickwell Village Hall.**

	<b>AGENDA ITEMS</b>	<b>ACTIONS</b>
1	<p><b>NPNSG Members Present:</b> Cllr Helen Papworth (Chair) (HP) Stephanie Bennett (Vice Chair) (SB), Richard Cass (RC) Mark Lewis (ML), Shirley Mullen (SM) Cllr David Milton (DM), <b>Apologies received</b> Graham Hopton (GH) Jon Payne (JP) Irene Ward (IW),</p>	
2	<p><b>Declarations of Possible Conflicts of Interest</b> None</p>	
3	<p><b>Minutes of the last SG</b> Notes of last SG meeting 21.03.18</p> <p><b>Matters arising ?</b></p>	
4	<p><b>Finance Report</b> Summary accounts as at March 31<sup>st</sup> were presented which showed a total expenditure on the NPCNP of about £16,000.</p>	
5	<p><b>Project Team Update</b> BRCC had sent through the spreadsheets showing the responses to the NP which confirmed there were 50 online responses, 10 paper copies and 7-8 Word documents (including CBC, Bovis, Anglian Water and Historic England). It was accepted that up to a maximum of 5 responds could be double counted because of the web site uploading process.</p>	
6	<p><b>Consultation and Conditions Statement</b> More work needs to be done on these – in particular, we need to check Whether we need to obtain a SEA</p>	<b>HP</b>
7	<p><b>Policy NP 24</b> On the basis of the responses, we need to check whether this is a repetition of National Policy</p>	<b>HP</b>
8	<p><b>Traffic “Hot Spot” map</b> It was agreed that we would look into including this in the final report.</p>	<b>RC</b>
7	AOB nil	
8	<p><b>Date of next SG meeting 16<sup>th</sup> May 10.00 AM, UC Methodist Church Hall</b></p>	